



## 1. Identifying Data

**Position Title:** Youth Worker  
**Status:** Casual  
**Location:** **Y Houses** – Jannali / Penshurst / Sutherland  
**Outreach/ Drop in-** Miranda/ Menai  
**Reports to:** Housing Coordinator / Outreach worker

## 2. Principle Function:

- Housing - To assist in the support of young people living in Project Youth's crisis and semi-supported accommodation service.
- Outreach / drop in - To assist the Lead Worker in providing information and referrals to young people within the bounds of a streetwork environment. To assist permanent staff in the operation of drop in and any associated activities while on drop in.

## 3. Academic Qualifications and Licences

- Tertiary Qualifications in Youth Work or other related Social Science or in process of studying to achieve one.
- Drivers licence

## 4. Experience and skills

- Experience in, or knowledge of, youth service delivery models
- Understanding of social issues facing young people
- Excellent communication skills
- Understanding of workplace anti-discrimination and WH&S requirements
- Ability to facilitate cooking, cleaning, budgeting and other activities
- Competence in Microsoft Office, Internet and Email.
- A current working with children's check.

## 5. Hours of Work

As required

## 6. Salary

Social, Community, Home Care and Disability Services Award Level 2. Penalty rates and shift loadings may apply.

## 7. Additional Conditions

Participation in team meetings as required.

Project Youth is committed to ensuring that the working environment is one free from discrimination and harassment as required under Australian law. Staff are required to treat one another with dignity, courtesy and respect.

This is a Child-Related Position. Successful applicants must hold a current Working with Children Check.

## 8. Key Responsibilities:

<b>1. Participation for Housing</b>
Duties Include:
1.1 Provide direct practical support to clients so that they gain/maintain independent living skills. This includes assistance with cooking, nutrition, personal care, budgeting skills, shopping, maintaining the home
1.2 Provide a safe, supportive environment for clients to reside
1.3 Assist the young people with living skills and related chores
1.4 Participate in the collection of statistics
1.5 Refer young people to permanent staff for follow up as required
1.6 Completion of case notes, incident reports, Social Impact tracker and day book.
1.7 After an overnight shift, stripping of the overnight bed, ensuring bed linen washing is completed and the bedroom is left ready for the next worker. (Relevant for refuges only)
1.8 After an overnight shift, cleaning of the bathroom after use (wiping down shower recess, basin etc). Ensuring towels are washed. (Relevant for refuges only)
1.9 Other duties as required.

<b>2. Participation for Outreach</b>
Duties Include:
2.1 Build positive relationships with young people in public places
2.2 Provide a service to young people who may not typically engage with support services
2.3 Support and assist young people to utilise their own resources to address issues related to their needs.
2.4 Provide appropriate information, referral, advocacy and follow up support.
2.5 Refer young people to permanent staff for follow up as required
2.6 Participate in the collection of statistics and report of the night
2.7 Other duties as required.

<b>3. Participation for Drop-In</b>
Duties Include:
3.1 Engage with and supervise young people participating in programs, activities and events
3.2 Run activities for young people accessing drop in
3.3 Assist in the setting up and packing up of drop in, and related chores
3.4 Participate in the collection of shift statistics
3.5 Refer young people to permanent staff for follow up as required
3.6 Other reasonable duties as required and dependant on location